

City Commission of Arkansas City - Regular Meeting Minutes

The Arkansas City Board of City Commissioners met in regular session at **5:30 p.m. Tuesday, December 1, 2020**, in the Commission Room at City Hall, located at 118 W. Central Ave.

Mayor **Karen Welch** called the meeting to order. Commissioners also present at roll call were Commissioners **Kanyon Gingher, Duane L. Oestmann, Scott Rogers** and **Jay Warren**.

City employees present at the meeting were City Manager **Randy Frazer**, City Attorney **Larry Schwartz**, City Clerk **Lesley Shook**, Public Information Officer **Andrew Lawson**, Management Assistant **Mike Crandall**, Police Chief **Dan Ward**, Public Services Superintendent **Tony Tapia**, Finance Director/Treasurer **Jennifer Waggoner**, Human Resources Director **Marla McFarland**, Information Technology Manager **Matthew Metzinger** and Principal Planner **Josh White**.

Citizens in attendance or observing via GoToMeeting included **Ken Harader, Monty Potter, Treye Scott, Harrison Taylor** and Cowley CourierTraveler reporter **John Shelman**.

Commissioner Warren offered the opening prayer. Mayor Welch led the Pledge of Allegiance.

Agenda Approval

Commissioner Oestmann made a motion to approve the agenda as presented. Commissioner Warren seconded the motion. A voice vote was **unanimous** in favor of the motion. Mayor Welch declared the agenda **approved** as presented.

Comments from the Audience

Monty Potter, representing Spring Hill Golf Course, said they had a tournament during what would have been Arkalalah week and several Arkalalah vendors were able to make some money.

He said other vendors were not able to participate because they did not have generators. He asked if the City can erect temporary poles like during Arkalalah. Public Services Superintendent Tapia said Spring Hill Golf Course would have to work with Every on this, but City staff could assist.

Consent Agenda

Commissioner Warren made a motion to approve the consent agenda, consisting of:

1. Approving the **November 17, 2020**, regular meeting minutes as written.
2. Approving the **November 20, 2020**, special call meeting minutes as written.

Commissioner Rogers seconded the motion. A voice vote was **unanimous** in favor of the motion. Mayor Welch declared the consent agenda **approved** as presented.

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New Business

Rezoning 1519 S. Summit St. Ordinance No. 2020-12-4526

City Clerk Shook presented for discussion a first reading of an ordinance authorizing the rezoning of **1519 S. Summit St.** from **R-3** (High-Density Residential) to **C-3** (General Commercial District).

Principal Planner White said it was originally zoned residential because there were homes on the property, but they have been removed and it is now a vacant lot in a commercially trending area.

Commissioner Warren asked **Treye Scott**, the property owner, about his future plans. Scott said he will fix up the site and hopes to eventually develop a manufactured home dealership there. White said the **Technical Advisory Committee** will work with Scott on developing a site plan for the area.

Commissioner Rogers asked if there were any comments at the **Planning Commission** meeting on **November 10**. White said no one objected and the Planning Commission unanimously approved it.

Commissioner Warren made a motion to approve the ordinance as presented. Commissioner Gingher seconded the motion. A roll call vote was **unanimous** in favor of the motion.

Mayor Welch declared the motion **approved** and given **Ordinance No. 2020-12-4526**.

Notice of Budget Hearing Resolution No. 2020-12-3372

City Clerk Shook presented for discussion a resolution approving the **notice of budget hearing** for publication and setting the date for a public hearing to amend the **2020 budget** for the City of Arkansas City at **5:30 p.m. Tuesday, December 15, 2020**, in the Commission Room at City Hall.

Finance Director Waggoner said this is a housekeeping item that will adjust the **Sanitation Fund** and **Water Fund** to account for increased expenses, the **Library Fund** in case motor vehicle taxes come in stronger than expected, the **Health Care Sales Tax Fund** and the **CID Sales Tax Fund** due to stronger-than-expected sales tax revenues in **2020**, and the **Bond and Interest Fund** to account for transactions related to the summer refinancing of the City's **2013 General Obligation Bonds**.

Waggoner said **\$35,000** was budgeted for recycling and actual expenses will be closer to **\$70,000**.

Commissioner Warren made a motion to approve the resolution. Mayor Welch seconded the motion. A voice vote was **unanimous** in favor of the motion.

Mayor Welch declared the motion **approved** and given **Resolution No. 2020-12-3372**.

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Paris Park Pool Preliminary Planning Resolution No. 2020-12-3373

City Clerk Shook presented for discussion a resolution authorizing the City to enter into an agreement with **Lamp Rynearson, Inc.**, of Kansas City, Missouri, for preliminary planning services for the Paris Park Swimming Pool, for an amount not to exceed **\$9,100.00**.

City Manager Frazer said the purpose of this agreement is to evaluate the existing facility to be able to provide the City Commission and community with information and available options to move forward in the future. The fee for this agreement is **\$8,800.00**, plus actual travel costs.

He said the firm will explore renovation or reconstruction in place and new construction elsewhere.

Mayor Welch made a motion to approve the resolution as presented. Commissioner Gingher seconded the motion. A voice vote was **unanimous** in favor of the motion.

Mayor Welch declared the motion **approved** and given **Resolution No. 2020-12-3373**.

City Manager Updates

City Manager Frazer provided the commissioners with the following reminders and updates:

- The next RISE Cowley health coalition meeting will be at **10 a.m. December 8** via Zoom. The recently elected new steering committee members now will select new officers.
- The next monthly Cowley County Legislative Committee meeting will be at **noon December 8** at the Winfield Chamber of Commerce office. *(This meeting was canceled.)*
- The next City Commission study session will be at **noon December 11** at City Hall. Frazer said **Rickey Hayes**, with Retail Attractions, will attend so he can update the commissioners.
- The League of Kansas Municipalities' regional legislative meetings will be virtual meetings in **December**. These informative sessions will be held via Zoom and provide a discussion of the League's 2021 legislative priorities. They are an opportunity to visit virtually with the League, peers and area legislators. Frazer urged commissioners to attend and invite legislative elected officials to do so, as well. The District 4 (Wichita Metro and South-Central Kansas) meeting will be at **noon December 14**.
- The City Commission study session on **Friday, January 1, 2021**, falls on a City holiday – New Year's Day. The commissioners said they wished to simply **cancel** this study session.

Adjournment

Commissioner Warren made a motion to adjourn the meeting. Commissioner Rogers seconded the motion. A voice vote was **unanimous** in favor of the motion. Mayor Welch declared the meeting adjourned at **5:53 p.m.**

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THE CITY OF ARKANSAS CITY BOARD OF CITY COMMISSIONERS

Karen Welch, Mayor

ATTEST:

Lesley Shook, City Clerk

Prepared by:

Andrew Lawson, Public Information Officer