

# City of Arkansas City

## Board of City Commissioners

### Agenda

#### Regular Meeting

Tuesday, October 6, 2020 @ 5:30 PM

Commission Room, City Hall — 118 W. Central Ave. — Arkansas City, KS

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#### I. Routine Business

1. Roll Call
2. Opening Prayer and Pledge of Allegiance
3. Additions or Deletions to the Agenda (Voice Vote)
4. Approval of the Agenda (Voice Vote)

#### II. Awards and Proclamations

#### III. Recognition of Visitors

#### IV. Comments from the Audience for Items Not on the Agenda

- Each speaker will state his or her name and address before making any comments.
- Each speaker will have three (3) minutes to present his or her comments.
- Comments or questions will be directed only to the City Commission.
- Debate or argument between parties in the audience will not be allowed.
- Repeated reiterations by speakers will not be allowed.
- Violations of comment procedure will result in being directed to cease speaking or resume sitting.

#### V. Consent Agenda (Voice Vote)

**Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VII: New Business.**

1. Approve the September 15, 2020, regular meeting minutes and the September 22, 2020, special meeting minutes as written.
2. Approve a Resolution authorizing City Manager Clarence R. Frazer and City Treasurer Jennifer C. Waggoner to act as authorized signers on city bank accounts, effective October 10, 2020.
3. Approve a Resolution authorizing the City of Arkansas City to purchase a skid unit for the Fire Department from Unruh Fire, Sedgwick, KS, for an amount not to exceed \$16,230.23.

#### VI. Old Business

1. Hold a public hearing and consider a Resolution authorizing the City of Arkansas City to apply for a Community Development Block Grant (CDBG) to mill and overlay North Summit Street from Kansas Avenue to Radio Lane. **(Voice Vote)**
  - a. Consider a Resolution certifying legal authority to apply for the 2021 Kansas Small Cities Community Development Block Grant (CDBG) Program from the Kansas Department of Commerce, and authorizing Mayor Karen Welch to sign and submit such an application. **(Voice Vote)**
  - b. Consider a Resolution assuring the Kansas Department of Commerce that funds will be continually provided for the operation and maintenance of improvements to the Arkansas City street system to be financed with Community Development Block Grant (CDBG) funds. **(Voice Vote)**

- c. Consider a Resolution authorizing the City of Arkansas City to enter into a contingent engineering design, bidding, construction administration and inspection services contract with Smith & Oakes, Inc., of Arkansas City, for the Community Development Block Grant (CDBG) North Summit Street Resurfacing Project, for an amount not to exceed \$127,090.00. **(Voice Vote)**

## **VII. New Business**

1. Consider first reading of an Ordinance amending Arkansas City Municipal Code Sec. 2-278, concerning City administrative departments, and modifying Municipal Code to so reflect. **(Roll Call Vote)**
2. Consider first reading of an Ordinance adopting the budgeted pay plan for 2020 and repealing Ordinance No. 2020-03-4508. **(Roll Call Vote)**
3. Consider personnel policy updates: Employee Council and Organizational Structure. **(Voice Vote)**
4. Special Assessments:
  - a. Consider first reading of an Ordinance levying special assessments for code enforcement activities for unpaid weed mowing charges. **(Roll Call Vote)**
  - b. Consider first reading of an Ordinance levying special assessments for code enforcement activities for unpaid refuse abatement charges. **(Roll Call Vote)**
  - c. Consider for approval a Certificate of Special Assessment for dangerous structure demolitions. **(Voice Vote)**
5. Consider a Resolution authorizing the City of Arkansas City to execute a Professional Services agreement with Larry R. Schwartz as City Attorney. **(Voice Vote)**
6. Consider a Resolution authorizing the City of Arkansas City to execute a Professional Services agreement with Patrick T. Blatchford as Medical Director. **(Voice Vote)**
7. Consider a Resolution approving a Coronavirus Relief Fund Memorandum of Agreement by and between the County of Cowley, Kansas, and the City of Arkansas City, Kansas. **(Voice Vote)**

## **VIII. City Manager Updates**

1. Drive-through flu shot clinic
2. Traffic Safety Committee meeting
3. RISE Cowley health coalition meeting
4. Cowley County Legislative Committee meeting
5. LKM Virtual Conference
6. City Commission study session
7. Fall Cleanup Day
8. Citywide Pickup Week

## **IX. Other Business**

1. Reports:
  - a. City Advisory Board Reports

## **X. Adjournment**