

City Commission of Arkansas City - Regular Meeting Minutes

The Arkansas City Board of City Commissioners met in regular session at **5:30 p.m. Tuesday, October 2, 2018**, in the Commission Room at City Hall, located at 118 W. Central Ave. in Ark City.

Mayor **Dan Jurkovich** called the meeting to order. Commissioners also present at roll call were Commissioners **Kanyon Gingham, Duane L. Oestmann, Jay Warren** and **Karen Welch**.

Employees present were City Manager **Nick Hernandez**, City Attorney **Tamara Niles**, City Clerk **Lesley Shook**, Public Information Officer **Andrew Lawson**, Finance Director **Kathy Cornwell**, Public Works Director **Mike Crandall**, Fire Chief **Bobby Wolfe**, Police Chief **Dan Ward**, Human Resources Manager **Marla McFarland**, Building Official **Mike Bellis** and Principal Planner **Josh White**.

Citizens in attendance included **Vicki Jackson, Gareth McGee, Bill Rhiley, Dr. Scott Rogers, Brian Sanderholm**, Ark City Daily Bytes reporter **Jeni McGee** and Cowley CourierTraveler reporter **John Shelman**.

Commissioner Warren offered the opening prayer. Mayor Jurkovich led the pledge of allegiance.

Agenda Approval

Commissioner Oestmann made a motion to approve the agenda as presented. Commissioner Warren seconded the motion. A voice vote was unanimous in favor of the motion.

Mayor Jurkovich declared the agenda approved.

Awards and Proclamations

Mayor Jurkovich issued a proclamation that October 2018 is **Community Planning Month** in Arkansas City. Principal Planner White and Dr. Rogers, chairman of the Planning Commission, received the proclamation on behalf of the Planning Commission and Board of Zoning Appeals.

Mayor Jurkovich issued a proclamation that October 7-13, 2018, is **Fire Prevention Week** in Ark City. Fire Chief Wolfe received the proclamation on behalf of the Ark City Fire-EMS Department.

Comments from the Audience

Brian Sanderholm, 218 Stanley Drive, stated his concerns about increased semi tractor-trailer traffic in town, the condition of streets and Johnson grass growing out of control.

City Manager Hernandez said police are doing what they can to enforce the proper flow of semi traffic. He explained the abatement process and said there is no money for North Summit Street.

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Consent Agenda

Commissioner Welch made a motion to approve the consent agenda, including the following:

1. Approving the **September 18, 2018**, regular meeting minutes as written.
2. Approving a personnel policy update: **Residency and Telephone Requirements (1.8)**.

Commissioner Oestmann seconded the motion. A voice vote was unanimous in favor of the motion. Mayor Jurkovich declared the consent agenda approved.

New Business

Rezoning 207 N. Fifth Street Ordinance No. 2018-10-4469

City Clerk Shook presented for discussion a first reading of an ordinance authorizing the rezoning of **207 N. Fifth St.** from P (Public Use District) to R-3 (High-Density Residential District).

Principal Planner White said Habitat for Humanity wishes to build its next home on the property.

The parcel was owned previously by the Arkansas City Public School District, which is why it was zoned P, but it since has torn down the structure that was there. It no longer will serve a public use.

White said the Planning Commission voted unanimously September 11 to recommend rezoning.

Commissioner Warren made a motion to approve the ordinance. Commissioner Gingher seconded the motion. A roll call vote was unanimous in favor of the motion.

Mayor Jurkovich declared the ordinance approved and given **Ordinance No. 2018-10-4469**.

Mowing Special Assessments Ordinance No. 2018-10-4470

City Clerk Shook presented for discussion a first reading of an ordinance levying special assessments for code enforcement activities for unpaid **weed mowing** charges.

City Manager Hernandez said these abatements need to be assessed to property taxes for payment.

Mayor Jurkovich made a motion to approve the ordinance. Commissioner Welch seconded the motion. A roll call vote was unanimous in favor of the motion.

Mayor Jurkovich declared the ordinance approved and given **Ordinance No. 2018-10-4470**.

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Refuse Special Assessments Ordinance No. 2018-10-4471

City Clerk Shook presented for discussion a first reading of an ordinance levying special assessments for code enforcement activities for unpaid **refuse abatement** charges.

Building Official Bellis explained how the nuisance abatement process currently works, with the Neighborhood Services Division mailing multiple certified letters to both owners and tenants.

Commissioner Oestmann made a motion to approve the ordinance. Commissioner Welch seconded the motion. A roll call vote was unanimous in favor of the motion.

Mayor Jurkovich declared the ordinance approved and given **Ordinance No. 2018-10-4471**.

Certificate of Special Assessment

City Clerk Shook presented for discussion possible approval of a **Certificate of Special Assessment** for dangerous structure demolitions.

Building Official Bellis said the certificate will assess eight properties that have had dangerous structures demolished by the City since early 2016:

- Resolution No. 2015-12-3011 declared **203 E. Madison Ave., 1313 South J St., and 1818 N. Sixth St.** as dangerous and unfit structures on December 15, 2015.
- **108 E. Jackson Ave.** was declared an imminent danger by the commission on June 6, 2017.
- Resolution No. 2017-09-3124 declared **215 North B St., 310 E. Madison Ave., and 315 North D St.** as dangerous and unfit structures on September 5, 2017.
- **324 N. Second St.** was declared as an imminent danger by Building Official Bellis.

Commissioner Welch made a motion to approve the Certificate of Special Assessment.

Commissioner Oestmann seconded the motion. A voice vote was unanimous in favor of the motion. Mayor Jurkovich declared the Certificate of Special Assessment approved.

City Manager Updates

City Manager Hernandez previewed the National Night Out neighborhood block parties later that night and said Police Chief Ward could provide a list of the parties that are participating.

He also said Fall Cleanup Day will be from **8 a.m. to noon October 6** (weather permitting), while Citywide Pickup Week will occur alongside regular trash pickup during the week of **October 8-12**.

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Hernandez reminded commissioners about the next City employee appreciation breakfast, which will be from **6 to 8:30 a.m. October 12** at the Northwest Community Center, as well as a quarterly Traffic Safety Committee meeting later that day at **10 a.m.** in his office at City Hall.

He said the new recycling trailer was parked north of City Hall, if commissioners wanted to look at it after the meeting, and it will be moved the next day to its new home at Arkansas City Middle School.

Adjournment

Commissioner Warren made a motion to adjourn the meeting. Commissioner Oestmann seconded the motion. A voice vote was unanimous in favor of the motion.

Mayor Jurkovich declared the meeting adjourned at **6:16 p.m.**

THE CITY OF ARKANSAS CITY BOARD OF CITY COMMISSIONERS

Dan Jurkovich, Mayor

ATTEST:

Lesley Shook, City Clerk

Prepared by:

Andrew Lawson, Public Information Officer