

**Call to Order:**

**Roll Call:** Kevin Cox [x] Foss Farrar [x] Charles Jennings [ ] Kayleigh Lawson [x] JW Lozano [x]

Staff present at roll call included Principal Planner Josh White and Public Information Officer Andrew Lawson.

**1. Consent Agenda:**

Lawson made a motion to approve the February 17, 2020 minutes as written. Lozano seconded the motion. Voice vote carried the motion.

**2. Historic Review-Sign (120 N Summit St)-Wilson Brewer Munson Law Office**

Farrar turned the meeting over to White for a presentation on the proposed sign at 120 N Summit St. He summarized the guidelines for sign approval. He noted the sign is a wall sign and will not be lit and that is in the same area of the façade as the sign proposed at last month's meeting. While the applicant was unable to attend, Mary Wilson of George Lay Signs did briefly mention this sign in her presentation at the February meeting. Board members agreed that this sign would actually help with the symmetry of the façade and would complement the other approved sign well. K. Lawson made a motion to adopt the findings and approve the building permit for 120 N Summit Street as reviewed in accordance with K.S.A. 75-224. Cox seconded the motion. The vote was taken by roll call.

**Yes:** Cox, Farrar, Lawson, Lozano **No:** None

The motion was declared passed.

**3. Historic Review-Sign (112 S Summit St)-Trust Company of Kansas**

Jennings joined the meeting in progress. Farrar turned the meeting over to White for a presentation on the proposed sign at 112 S Summit St. He summarized the guidelines for sign approval. He noted the sign is a projecting sign that is internally lit and is a shaped sign as opposed to a simple box sign. The board discussed a projecting sign's implications on the district. K. Lawson noted past photographs show a lot of projecting signs throughout the district throughout history. Lozano questioned the placement of the sign. Farrar noted there are two storefronts included in this one business. It was further discussed that the business likely wanted the sign over the main business entrance. White noted the other door likely would not be used. Lozano felt the projecting sign was a little too overpowering for this building and suggested a wall sign. Cox felt that there was no appropriate placement for a wall sign on the Burford Commercial Building due to the second floor windows as well as the transom windows above the storefront and that a projecting sign was likely the most appropriate in this situation. K. Lawson made a motion to adopt the findings and approve the building permit for 112 S Summit Street as reviewed in accordance with K.S.A. 75-224. The motion was seconded by Cox. The vote was taken by roll call.

**Yes:** Cox, Farrar, Jennings, Lawson, Lozano **No:** None

The motion was declared passed.

**4. Other Items-Historic Preservation Fund grant opportunity**

White noted that the grant deadline had been extended to April 30 so it can still be applied for. He noted that educational opportunities were probably the best option. After discussion the board consensus was to apply for a grant to update the walking tour brochure and possibly also create an app to go along with it. Jennings expressed interest in including the Historic churches as part of a tour. The board directed White to look further into this and come back with his findings at a special meeting on Monday, April 13 at 5:30 p.m. White then thanked board members for their willingness to attend this virtual meeting.

**Adjournment:**

Lozano made a motion to adjourn the meeting. Jennings seconded the motion. Voice vote carried the motion.