

Call meeting to order on August 23, 2016 at 5:30 PM:

Roll Call: Mary Benton [x] Albert Brown [x] Gordon Fry [] Charles Jennings [x] Carl Mills [x] Mike Munson [x]
Andy Paton [x] Dr. Scott Rogers [x] Brian Wells [x]

Also present at roll call were Public Information Officer Andrew Lawson, City Planner Josh White and City Commissioner Charles Tweedy.

1. Declaration:

At this time I would like to ask the Planning Commission members to make a declaration of any conflict of interest or of any Ex parte or outside communication that might influence their ability to hear all sides on any item on the agenda so they might come to a fair decision.

2. Public Comments:

Persons who wish to address the Planning Commission regarding items not on the agenda. Speakers will be limited to three minutes. Any presentation is for information purposes only. No action will be taken.

There were no comments from the public.

3. Consent Agenda:

Meeting Minutes, **July 12, 2016 meeting.**

A motion was made by Commissioner Jennings and seconded by Commissioner Munson to approve the July 12, 2016 meeting minutes as written and voice vote carried the motion unanimously.

Old Business: No items**New Business:****4. Introduction of new members**

Josh White introduced new Planning Commissioners Mary Benton and Carl Mills. Both of which had previously served on the Board of Zoning Appeals prior to this latest change. Mary Benton had also served on the Planning Commission in the past.

5. Recap of recent actions by Planning Commission

Josh White went through a brief recap of recent actions of the Planning Commission.

6. Reorganization of Planning Commission: Election of chair and vice chair

Gordon Fry joined the meeting in progress.

Commissioner Benton nominated and Albert Brown seconded to reappoint Chair Rogers as chair and Commissioner Munson nominated and Commissioner Wells seconded to appoint Commissioner Paton as vice chair. Voice vote carried the combined motion unanimously.

Recess the Planning Commission and Convene the Board of Zoning Appeals

Motion: To recess the Planning Commission and convene the Board of Zoning Appeals.

Commissioner Fry made a motion to recess the Planning Commission and convene the Board of Zoning Appeals. The motion was seconded by Commissioner Jennings. Voice vote carried the motion unanimously. Commissioners Munson and Wells vacated their seats. Acting Chair Benton took over as chair.

7. Consent Agenda:

Meeting Minutes, **March 14, 2016 meeting.**

Commissioner Jennings moved to approve the March 14, 2016 meeting meetings as written and Commissioner Rogers seconded the motion. Voice vote carried the motion unanimously.

8. Recap of recent actions by the Board of Zoning Appeals

Josh White went through a brief recap of recent actions of the Board of Zoning Appeals.

9. Reorganization of Board of Zoning Appeals: Election of chair and vice chair

Commissioner Jennings moved and Commissioner Paton seconded a motion to maintain Commissioner Benton as chair and Commissioner Jennings as vice-chair. Voice vote was unanimous.

Adjourn the Board of Zoning Appeals Sine Die and reconvene the Planning Commission

Motion: To adjourn the Board of Zoning Appeals Sine Die and reconvene the Planning Commission.

Chair Benton called a motion to adjourn the Board of Zoning Appeals sine die and reconvene the Planning Commission.

Commissioner Jennings made a motion to adjourn the Board of Zoning Appeals Sine Die and reconvene the Planning Commission. The motion was seconded by Commissioner Mills and voice vote carried the motion unanimously.

Commissioners Munson and Wells returned to their seats. Planning Commission Chair Rogers took over the meeting.

10. KOMA/KORA update

Andrew Lawson provided an update on open meetings and open records laws.

11. Zoning Regulation Amendments work session

Josh White made a presentation concerning possible changes to the Zoning regulations regarding telecommunication towers, political signs and fences. This is in response to recent state legislation that limits the controls cities can place on telecommunication towers. It was determined that only the telecommunications towers amendments should go forward. A motion was made by Commissioner Munson and seconded by Commissioner Jennings to schedule a public hearing at the October Planning Commission meeting. Voice vote carried the motion unanimously.

12. Future Meetings: Consider meeting times/dates.

Members discussed and made no changes to the regular meeting time of the 2nd Tuesday of the month at 5:30pm in the City Commission Room at City Hall.

13. Recommend a representative to the Historic Preservation Board

Josh White explained that the City Commission appreciates recommendations for appointees. The Historic Preservation Board typically has one Planning Commissioner on its board. Gordon Fry has been filling this role. Chair Rogers made a motion to recommend the reappointment of Gordon Fry to the Historic Preservation Board as a Planning Commission representative and Commissioner Benton made the second. Voice vote carried the motion unanimously.

Adjournment:

Chair Rogers called for a motion to adjourn. Commissioner Jennings made the motion to adjourn and the motion was seconded by Commissioner Munson. Voice vote carried the motion unanimously. Meeting adjourned at 6:24 pm.